



New Financial Year Setup FAQs

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Q. I have created the new financial year. However, I don't see the same anywhere in any report. Why?

A. The newly defined Year and Periods can be viewed in relevant screens only when the system date falls in the year/period.

Q. Is there any effective date of definition for Manual Numbering?

A. No. If Manual Numbering is enabled for a transaction for an OU, there are no effective dates for the same and can be continued to be used.

Q. What is the easy way to define new numbering series?

A.

- Get Details of all existing numbering type definition in the Numbering Type master screen.
- Export the data into Excel
- Update details changing Prefix/Suffix
- Update the Effective From and To dates, as required
- Ensure that you have given sufficient Auto length
- Import the data into the numbering type master screen and submit in Create Action.

Q. Is Effective To Dates mandatory for TAX Codes and Account Definitions?

A. No. Effective To Date is not mandatory for TAX Codes, Account Codes and even Account Rule Definitions. Only if you need a restriction in using these beyond a specific date, Effective To date has to be given.

Q. Do Group TCDs have effective dates?

A. No. Only the individual TCD codes have effective dates.

Q. If there is a change in the Tax/Freight/Discount rate, can I modify the rate of the existing TAX Code?

A. No. Instead create new TCD code and use it. If required, add the same to the existing Group TCD. Close the effective date of the existing TCD code if required.

Q. Can I restrict users from doing wrong data entry in past period?

A. Yes. You can give User-OU-Transaction wise control in passing past dated transactions. Please contact the support person for enabling this facility.

Q. Do I have to generate all important reports on 31st March?

A. Not required. All reports can be generated and taken for any past date.

Q. I have created numbering type for Supplier PAY BATCH. On authorization of the pay batch, I am getting error that numbering type is not defined. Why?

A. When a pay batch is authorized, internally supplier-wise payment vouchers are generated. You have to create numbering type for these Payment vouchers also.

Q. While I have created Supplier Direct Invoice using the appropriate numbering type, I am getting automatic number generation error. Why?

A. When item based direct invoice is made, a stock receipt is created internally to update the stock. Please check if default numbering type is defined for 'Unplanned Receipt' transaction.

Q. Should I do any year end process for the current financial year for transfer of accounts, stock or other balances to the next year?

A. No. All balances will be automatically carried forward into the next year and will be available in Inventory, Supply-Chain or Financial reports.

Q. Can I set MANUAL numbering as default for all transactions?

A. No. For certain transactions where the system picks up the numbering type and generates the document internally, MANUAL numbering type should not be set as Default. Critical transactions are:

Main Transaction	Sub Transaction / Automatic transaction created
Sales Return	<i>Item based Cr Note</i>
Sales Return	<i>Inventory Sales Return</i>
Supplier Pay Batch	<i>Pay Voucher</i>
Pay By Bank	<i>Void check</i>
Packslip	<i>Sales Issue</i>
Supplier Direct Invoice	<i>Unplanned Receipt</i>
Cusomer Direct Invoice	<i>Sales Issue</i>
Packslip	<i>Stock Transfer Issue</i>
Stock Transfer Receipt	<i>Inventory Stock Transfer Receipt</i>

Main Transaction	Sub Transaction / Automatic transaction created
Customer Receipt	<i>Customer Balance Adjustment</i>
Supplier Order Invoice	<i>Stock Adjustment</i>
Goods receipt	<i>Inventory - Purchase receipt</i>
Purchase Receipt	<i>Inventory - Purchase receipt</i>
Bulk Dispatch	<i>Sales Issue</i>
Service Invoice	<i>Sales Issue</i>
Quick Work Order	<i>Unplanned Receipt& Unplanned Issue</i>
Cust Op Bal	<i>Customer Dr/Cr Note</i>
Cust Op Bal- advance	<i>Customer Receipt</i>
Supp Op Bal	<i>Supplier Dr/Cr Note</i>
Supp Op Bal- advance	<i>Supplier Advance & Supplier Deposit</i>
Purchase Return	<i>Stock return</i>
Purchase Return	<i>Item Based debit Note</i>
Inv Issues	<i>Automatic PO generation based on ROL</i>
Supplier Order Invoice	<i>Automatic Supplier Adjustment No.</i>
All	<i>Finance Book Processing - Posting No.</i>
All Finance transactions	<i>Reversal Transaction No.</i>

For any further queries, please mail sassupport@rsi.ramco.com or contact your support person



THANK YOU

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